



# CHRISTIAN LIFE SCHOOL

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## VOLUNTEER APPLICATION FORM 2021 – 2022

Date: \_\_\_\_\_

School Name: Christian Life School

### VOLUNTEER

Name:

\_\_\_\_\_

*Surname*

*Given Name*

Address:

\_\_\_\_\_

*Street*

*City*

*Postal Code*

Phone Number: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_

Areas of Interest: \_\_\_\_\_

\_\_\_\_\_

Time(s) Available:

\_\_\_\_\_

\_\_\_\_\_

**REFERENCES**

1. Name: \_\_\_\_\_

Phone Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

1. Name: \_\_\_\_\_

Phone Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

**CRIMINAL RECORD CHECK**

I am willing to submit to a Criminal Record Check at no financial cost to myself

I have completed a Criminal Record Check

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Administrator Approval Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## VOLUNTEER CODE OF CONDUCT

### As a volunteer in Christian Life School, I understand that:

- I will be supervised by a school employee and must follow that person's directions
- I must adhere to the policies and rules of Christian Life School in which I am volunteering.
- I must treat staff, parents and students with politeness and respect.
- I must deal judiciously with students and defer to the teacher's authority in all matters relating to the classroom.
- If I am uncertain about my role or any other matter, I will seek advice from the teacher with whom I am working or the principal, as appropriate.

### VOLUNTEER CONFIDENTIALITY AGREEMENT

**Students, staff, and others working in the school have a right to expect that information about them will be kept strictly confidential by volunteers.**

#### Therefore:

- I will not communicate anything I learn about any student or anything that I observe in the course of my volunteering to anyone other than appropriate school employees.
- I will not share information about students, even with others who may be genuinely interested in a student's welfare, such as social workers, recreational leaders, family, friends, physicians, etc. except when legally required to do so.
- I will keep anything I learn about Christian Life School employees or other volunteers strictly confidential.
- If I am asked for information concerning a student or staff member(s), I will refer the request to the teacher or principal, as appropriate.
- If I am in doubt about whether I may divulge information concerning a student or staff member, I will consult with the Christian Life School principal before doing so.

#### DECLARATION

- I have read and agree to comply with the Volunteer Code of Conduct and the Volunteer Confidentiality Agreement, and I understand that this is an unpaid position.

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_