



## CHRISTIAN LIFE SCHOOL

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### **STUDENT TECHNOLOGY ACCEPTABLE USE POLICY FORM** **(AUP) 2022 - 2023**

#### **GRADE 6 - 9**

#### **PREAMBLE**

Christian Life School (CLS) computer and internet access is to be used for educational purposes only, and will allow students and staff to share information, learn new concepts, research a variety of subjects, and create and maintain a school-based website. Every year, students who want computer and Internet access need to sign and submit the AUP form to the school office. By signing this agreement, each user agrees to abide by the following rules and guidelines and to report any misuse of computers or the Internet to a teacher or supervisor. Christian Life School may also revise this policy anytime it is necessary and will post any changes on the school's website, in school memos, or by written notice.

#### **POLICY**

Christian Life School:

- Believes computers and computer-related technology enhance student learning.
- Will try to provide students with regular access to computer resources for their schoolwork.
- Believes students should use school computers and resources only for their schoolwork. They must do so in a safe and responsible way.
- Has the right to make the rules about how students use school computer resources. CLS has the right to discipline students who do not follow the rules.
- Believes student use of school computers and other technology is a privilege, not a right. Like all privileges, it can be taken away.
- Believes parents and guardians have an important role to play in ensuring their children use the school's computers safely and responsibly.

By following the rules in this agreement, students can prove they are leaders in a safe, smart, and respectful way of using Christian Life School property.

## WHAT STUDENTS MUST DO

- **DO** limit use of school computer resources, including Internet access, to school approved educational purposes.
- **DO** follow the rules, guidelines, and procedures set by CLS.
- **DO** act responsibly, safely, and carefully when using CLS computer resources.
- **DO** keep your password a secret. Do not tell anyone.
- **DO** tell your teacher right away if you are having problems with your computer and/or it gets damaged.
- **DO** use only legal versions of software that are provided by CLS.
- **DO** be considerate of others when using shared computer resources.

## WHAT STUDENTS MUST NOT DO

- **Do NOT** use CLS computers for anything that is not related to school unless you have permission from your teacher in writing. This means you should never:
  - Use the CLS computer for personal entertainment, including playing computer or web-based games.
  - Use the CLS computer for personal communications not related to your schoolwork. This means no personal e-mail, chat rooms or instant messaging.
- **Do NOT** make changes to the computer hardware or software without first asking permission from CLS or your teacher. This means you should never:
  - Change system folders, desktop settings, or software configurations.
  - Change, damage, or disrupt computer equipment, software or system performance.
  - Download nor upload pirated or illegal software in violation of copyright law.
- **Do NOT** download music.
- **Do NOT** share your personal information (name, address, phone number, pictures) or the personal information of others with anyone on the Internet.
- **Do NOT** agree to meet in person with someone you have met online unless you first have permission from your parent(s).
- **Do NOT** take part in abusive, racist, or offensive language of any type, including (but not limited to) swearing, name-calling, threatening, demeaning, indecent or immoral language, harassment or bullying behaviour.
- **Do NOT** do anything with the CLS computer that you know is not safe or not responsible. Unsafe and irresponsible behaviour includes:
  - Participating in online activities that are against the law, including “hacking” and viewing and/or distributing pornographic content.
  - Sending spam, computer viruses, chain mail or any other messages which might cause damage or inconvenience to others.

# CHRISTIAN LIFE SCHOOL STUDENT TECHNOLOGY AUP AGREEMENT FOR GRADE 6 - 9

**\*\*\*FORM MUST BE READ AND SIGNED BY PARENT AND STUDENT\*\*\***

## **STUDENT:**

By accessing the network and technology at Christian Life School (CLS), I agree to abide by the provisions of the Student Technology Acceptable Use Policy for CLS.

I understand that this access is designed for educational purposes only.

I understand that if a claim is made against CLS as a result, of my use of computers or Internet provided by the school, Christian Life School reserves the right to respond as it deems appropriate and to hold all offending parties, including me, responsible.

I understand that if I am uncertain about whether a particular use of computers or the Internet is appropriate, I am to ask a teacher or supervisor. I also understand that by the terms of the AUP, I am required to report any misuse of computers or the Internet to my teachers or supervisors.

I agree to take responsibility for my actions, including those that result in materials being improperly acquired on the system or for violations of copyright restrictions, users' mistakes or negligence, or any costs I might incur.

**Student Name (Please Print):** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **PARENT OR GUARDIAN:**

I am the parent/guardian of \_\_\_\_\_. I have read, understand, and agree with the terms of the Student Technology Acceptable Use Policy (AUP) for Christian Life School (CLS). I have discussed this agreement with my child. I am confident that he/she understands the agreement.

I understand that my child is required to comply with the rules in the AUP when he/she uses the CLS computers, computer related technology and software. I understand that he/she is expected to act responsibly when using CLS computer and Internet resources. I have discussed this expectation with my child.

I release Christian Life School Staff and its associates, and those affiliated with Christian Life School and its Board of Directors from any claims or damages of any nature arising from my child's access or use of computers or the Internet. I also agree not to hold Christian Life School responsible for materials improperly acquired on the system or for violations of copyright restrictions, users' mistakes or negligence, or any costs my child might incur.

**Parent/Guardian Name (Please Print):** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_